

France

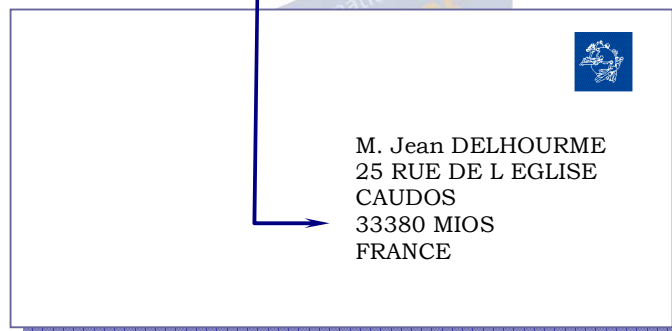
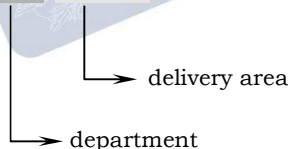
Postcode

Postcode type and position

5 digits to the left of locality name.

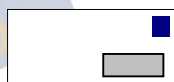
Coding method

3 3 3 8 0



Position of the address on the envelope

Bottom right-hand corner



Alignment of address lines

Left-aligned



Address formats

- The address starts with the most specific information (name or company name) and ends with the most general (country of destination).
- Maximum six lines (seven for international). No blank lines should be included.
- A maximum of 38 characters or spaces per line. There should be one space between words.
- There should be no punctuation from the line with the house number and street name onwards.
- Capital letters are recommended for the last three lines (four with the country name) of the address.
- The address lines should be left aligned and without italics.

The address should be written as followed:

- Line 1, addressee identification (civility, full name, title).
- Line 2, delivery point information (apartment number, floor, hallway, staircase).
- Line 3, additional geographical information (entrance number, building name).
- Line 4, house number and street name (street, road, hamlet).
- Line 5, delivery service, additional information for street localisation (poste restante, P.O box, lieu-dit with street names).
- Line 6, postcode and locality.
- Line 7, name of the destination country.

The words "SAINT" and "SAINTE" on line 5 and 6 (locality) are abbreviated "ST" and "STE" (e.g. SAINT AGNANT is written ST AGNANT).

The name of the town in the address may be followed by the word CEDEX (*Courrier d'Entreprise à Distribution EXceptionnelle* – special business mail). CEDEX mail benefits from special delivery services. Never delete CEDEX from an address: your item will no longer benefit from the special CEDEX handling.

In certain cases, the word CEDEX is followed by a one or two-digit number. This is the case for cities with a several delivery centres or the postal districts of Paris, Lyon or Marseille.

Examples

Private address

In a detached house :

Monsieur Jean DURAND
25 RUE DES FLEURS
33500 LIBOURNE
FRANCE

*addressee
street number and name
postcode + locality*

France (cont.)

Examples (cont.)

In a residence :

Monsieur Jean DELHOURME
 Chez Mireille COPEAU Apartment 2
 Entrée A Bâtiment Jonquille
 25 RUE DE L EGLISE
 CAUDOS
 33380 MIOS
 FRANCE

addressee
additional delivery point information
additional geographical information
house number and street name
lieu-dit
postcode and locality

In a hamlet :

Madame Isabelle RICHARD
 LE VILLAGE
 82500 AUTERIVE
 FRANCE

addressee
hamlet name
postcode and locality

Company address

DURAND SA
 Service achat
 Zone industrielle Ouest
 22 RUE DES FLEURS
 BP 40122
 33506 LIBOURNE CEDEX
 FRANCE

corporate name
unit, addressee
additional geographical information
house number and street name
PO box number
postcode and CEDEX delivery office

Société DUPONT
 Mademoiselle Lucie MARTIN
 Résidence les Capucines
 56 RUE EMILE ZOLA
 BP 90432 MONTFERRIER SUR LEZ
 34092 MONTPELLIER CEDEX 5
 FRANCE

corporate name
addressee
additional geographical information
house number and street name
*PO box number + locality**
postcode and CEDEX delivery office

** only if geographical locality differs from CEDEX delivery office*

Thoroughfare types and abbreviations (extract)

Types	Abbr.	Types	Abbr.
ALLEE	ALL	PLACE	PL
AVENUE	AV	RESIDENCE	RES
BOULEVARD	BD	ROND-POINT	RPT
CENTRE	CTRE	ROUTE	RTE
CENTRE COMMERCIAL	CCAL	SQUARE	SQ
IMMEUBLE	IMM	VILLAGE	VLGE
IMPASSE	IMP	ZONE D'ACTIVITE	ZA
IEU DIT	LD	ZONE D'AMENAGEMENT CONCERTE	ZAC
LOTISSEMENT	LOT	ZONE D'AMENAGEMENT DIFFERE	ZAD
PASSAGE	PAS	ZONE INDUSTRIELLE	ZI

France (cont.)

Territories and countries subdivisions

Overseas Collectivities:	ISO 3166-1 Alpha 3 code
Clipperton Island	CPT
French Polynesia	PYF
French Southern and Antarctic Territories	ATF
New Caledonia	NCL
Saint Barthélemy	BLM
Saint Martin	MAF
Saint Pierre and Miquelon	SPM
Wallis and Futuna	WLF
Overseas Departements:	ISO 3166-1 Alpha 3 code
French Guyana	GUF
Guadeloupe	GLP
Martinique	MTQ
Mayotte	MYT
Réunion	REU

Contact

Service national de l'adresse
15 RUE DE L HOUSTEAUNEUF
BP 238
33506 LIBOURNE CEDEX
FRANCE

Tél.: (+33 5) 57 55 29 04
Fax: (+33 5) 57 55 29 29
E-mail: contact.sna@laposte.fr

Website

www.laposte.fr/sna

☑ 09/2011

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