Korea (Rep.)

<table>
<thead>
<tr>
<th>Postcode</th>
<th>Postcode type and position</th>
</tr>
</thead>
<tbody>
<tr>
<td>42007</td>
<td>5 digits to the right of the locality name.</td>
</tr>
</tbody>
</table>

**Overview**

Since 1 August, 2015, the 5-digit district number based on the geographic features (road, rivers, railroads, etc.) and assigned to each State Basic District replaced the former 6-digit postal code based on the administrative units (eup, myeon and dong) and the districts assigned to each postman walk.

**Administrative divisions**

An address in Korea contains names of administrative units which levels and types can be identified by suffixes of their names. The following table describes suffixes of administrative units of various levels and their relation to address elements used in explanations of address examples:

<table>
<thead>
<tr>
<th>Address elements</th>
<th>Korean Suffixes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Province</td>
<td>-do, -si</td>
</tr>
<tr>
<td>sub-province (sub-prv)</td>
<td>-gun, -si, -gu</td>
</tr>
<tr>
<td>sub-province 2 (sub-prv 2)</td>
<td>-eup, -myeon</td>
</tr>
</tbody>
</table>

**Address formats**

For inbound cross border mail, Korea Post prefers to have addresses written in Korean:

Addresses within a complex of buildings shall identify individual buildings by numbers suffixed with “-dong” and door numbers suffixed with “-ho”. For example: “101-dong 103-ho”. This form is preferred over the abbreviated one: “101-103”. The first digit of “-ho” number (or first two digits when the “-ho” number is four digits long) indicates the floor on which apartment is located. When an address is located underground the “-ho” number will be prefixed with letter ‘B’ for basement (sometimes the word ‘Jiha’ is used instead of ‘B’).

For further information on the State Basic District and addresses, please refer to the road name address information system (www.juso.go.kr/openEngPage.do).
Korea (Rep.) (cont.)

Examples

Urban addresses:
Dr. Hong, Gil Dong
24, Songnim-ro, Dong-gu
INCHEON 22554
REP. OF KOREA

addressee
premises + street + sub-province
province + postcode
country

With building:
Samsung Card Bldg.
194, Yulgok-ro, Jongno-gu
SEOUL 03127
REP. OF KOREA

organization
premises + street + sub-province
province + postcode
country

With complex of buildings:
Mr. Hong, Gil Dong
101-dong 103-ho
2275-12, Dalgubeol-daero, Suseong-gu
DAEGU 42007
REP. OF KOREA

address
building + door
premises + extension + street, sub-province
province + postcode
country

Suburban/rural address:
Mr. Hong, Gil Dong
6, Jong-ro, Changnyeong-eup, Changnyeong-gun
GYEONGSANGNAM-DO 50329
REP. OF KOREA

address
premises + street + sub-prv2 + sub-prv
province + postcode
country

P.O. Box:
Mr. Hong, Gil Dong
P.O. Box 00
51, Oncheon-ro, Yuseong-gu
DAEJEON 34186
REP. OF KOREA

address
p.o. box
premises + street + sub-prv
province + postcode
country

Glossary

Local Name in Korean
Cheung
Dong
Ho
Ho, Gil, Daero

Local Name in English
Floor (F)
Building Number
Apartment Number
Street

Contact
International Business Division
Bureau of Posts
Korea Post
8th Building, Government Complex
SEJONG 30114
REP. OF KOREA

Tel.: (+82 44) 200 8292
Fax: (+82 44) 200 8391
E-mail: choichoi@koreapost.go.kr

Website
www.koreapost.go.kr

03/2016